



**7<sup>th</sup> Annual Bands, Brews, and Barbecue Festival  
Manassas Museum Lawn • Saturday, September 9, 2017  
(RAIN DATE - Sunday, September 17, 2017)**

***Participant Agreement***

You are invited to participate in the 7<sup>th</sup> Annual Bands, Brews, and Barbecue Festival to be held on Saturday, September 9, 2017 (or rain date) on the Manassas Museum Lawn in Historic Downtown Manassas, Virginia.

This one-day festival will open at 12:00PM and close at 6:00PM. You are required to cut-off sampling at 5:30PM.

**Sponsor Responsibilities:**

- Sponsor will provide the following equipment/facility without additional charge to each participating brewery: sufficient space, one 6 foot table, two folding chairs, and tablecloth.
- Sponsor will make sufficient ice available to participating distilleries.
- Sponsor will provide proper sanitary facilities, general security, emergency medical and fire protection for the area of the event, throughout the duration of the event.
- Sponsor will provide an event site plan for each participating vendor in advance of the event.
- Sponsor will be responsible for establishing entry and exit points and for checking identifications to verify 21 or older age of attending public before issuing a tasting glass and wristband. Designated driver wristbands will also be made available.

**Participating Distillery Arrangements/Responsibilities**

- Each distillery will supply their own manufacturer's permit for this event.
- Each distillery will only bill sponsor for open bottles.
- Each distillery agrees to sell sponsor opened bottles at wholesale cost.
- Each distillery is responsible for obtaining a **certificate of insurance** for comprehensive general liability coverage for the event which lists, *Historic Manassas Inc.*, and the *City of Manassas* as additionally insured. Please make sure to also include an endorsement to the policy with the certificate of insurance.

- Each distillery is responsible for bringing the quantity of spirits deemed appropriate for a one-day festival.
- Each distillery will be responsible for maintaining a clean, debris-free area immediately surrounding its booth area, watching out for broken glass, etc. Each distillery is responsible for all their own trash removal. Trash needs to be disposed of off premise and is not to be dumped in trash receptacles that are for on-site attendees.
- Each distillery is reminded that its personnel working the booth are not to provide spirits to anyone who appears under the influence or to any obviously underage person who may have obtained a tasting glass. The re-carding of such individuals to reconfirm legal drinking age is the responsibility of the participating distillery personnel under ABC regulations. If a problem with an attending person does arise, then your staff representative should call upon the event security personnel to manage the situation.
- Each participating distillery is asked to promote the 7<sup>th</sup> Annual Bands, Brews, and Barbecue Festival on its website and in any written communications sent to distillery clientele.
- Failure to comply with the above requirements may jeopardize future festival participation for my organization

## 7<sup>th</sup> Annual Bands, Brews, and Barbecue Festival Event Participation Form

\_\_\_\_\_ (name of distillery) accepts the invitation to participate in the September 9, 2017 (OR RAIN DATE), 7<sup>th</sup> Annual Bands, Brews, and Barbecue Festival to be held on the Manassas Museum Lawn (9101 Prince William Street) in Historic Downtown Manassas, 12PM to 6PM. We have read and will comply with the Event Participant Agreement and Responsibilities statement. Also, we understand that the event hosts will provide an appropriate space in the layout, and agree to the following fee arrangements to participate.

Distillery Contact \_\_\_\_\_ Phone \_\_\_\_\_

Name of Contact at Festival (if different) \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_

Signature of Acceptance/Date \_\_\_\_\_

Please complete this form, attach Certificate of Insurance, and return no later than AUGUST 1, 2017. Space is limited, and is available on a first come, first serve basis.

Additional questions can be directed to: 703-361-6599

**Mail:** Historic Manassas, Inc.  
9431 West Street  
Manassas, VA 20110

**Fax:** 703.361.6942

**Email:** [ksmith@historicmanassasinc.org](mailto:ksmith@historicmanassasinc.org)